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Commonwealth of Massachusetts
Division of Professional Licensure
BOARD OF REGISTRATION OF SOCIAL WORKERS
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BUSINESS REGULATION

CHARLES BORSTEL
DIRECTOR, DIVISION OF
PROFESSIONAL LICENSURE

Board Meeting Minutes
October 25, 2016

TIME: 9:30 AM

PLACE: 1000 Washington Street
Boston, MA 02118

ATTENDANCE: Sally Kaitz, Chair
Frances Carpenter, Vice-Chair
Imari K. Paris Jeffries
Carla Saccone
Dana Zais

ABSENT: Melanie Robinson Findlay
Tere Ramos, Secretary

STAFF: Erin LeBel, Executive Director
James O'Connor, Board Counsel
Robert Fortes, Deputy Director
Doris Lugo, Investigator

The meeting was called to order at 9:40 a.m. by Board Chair, Sally Kaitz.

Board Counsel, James O'Connor reviewed the emergency exit procedures with Board members.

The Board welcomed Dana Zais, LICSW to the Board.

Minutes from the September Board meeting were tabled until the next meeting.

Investigative Conference:

At 9:45 a.m., Frances Carpenter moved to suspend the open meeting and go to into Investigative conference pursuant to M.G.L. Chapter 112, Section 65C, to discuss SW 16-031. The motion was seconded by Carla Saccone and approved by the Board.

While in Investigative Conference, the Board took the following action:
SW 16-031 Dismiss case and investigate potential CE violation. DZ had abstained from the vote.



10:20 AM Return to open session

10:20 AM Board meet with application EL to discuss his application to be an LCSW. After discussing his application with him, the Board is seeking additional information from the applicant, specifically more detailed information from his current supervisor. No action taken by the Board at this time.

Executive Session:

A motion was made at 10:45 AM by Imari K. Paris Jeffries to enter into Executive Session pursuant to G.L. c. 30A, § 21 (a)(1) to meet with DB regarding his application for. The motion was seconded by Frances Carpenter and a roll call vote was taken with the following result: Sally Kaitz, yes; Frances Carpenter, yes; Carla Saccone, yes; Imari K. Paris Jeffries, yes, and Dana Zais, yes.

11:15 AM Return to Open Session

Investigative Conference:

At 11:15 a.m., Carla Saccone moved to suspend the open meeting and go to into Investigative conference pursuant to M.G.L. Chapter 112, Section 65C, to discuss 2014-039-IT-ENF, 2016-000601-IT-ENF, SW-16-026, SW-16-034, SW-16-035, and SW-17-003. The motion was seconded by Imari K. Paris Jeffries and approved by the Board.

The Chair anticipated that the Board's open meeting would resume in approximately 2 hours.

For the record, while in Investigative Conference, the Board took the following action:

2014-039-IT-ENF Provided feedback to assigned Prosecutor

2016-000601-IT-ENF Dismiss

SW-16-026 Tabled

SW-16-034 Forward to Prosecutions

SW-16-035 Dismiss with an advisory letter

SW-17-003 Dismiss and investigate potential CE violation

12:08 p.m. Return to Open Session

Discussion:

1. CE approvals: tabled
2. Board reviewed correspondence from AE. After review, Board denied request to accept condensed clinical hours. Applicant will need to get 2 additional months of acceptable supervision.
3. ASWB Annual Meeting: Imari Paris Jeffries will be the Board's delegate to the Annual Meeting.
4. Board reviewed Drafted of Proposed Regulations*****

12:38 PM. Imari K. Paris Jeffries motioned to adjourn this meeting. The motion was seconded by Sally Kaitz and accepted by the Board.

Respectfully Submitted,

Erin LeBel, LICSW
Executive Director
For Teresita Ramos, Secretary

List of Documents:

May 24, 2016 minutes
AE appeal to use clinical hours
EM request for CEs
TC information pertaining to clinical experience.